

HONEOYE FALLS-LIMA

Central School District

Board of Education

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Honeoye Falls - Lima Board of Education Budget Summary

Each year, the HF-L Board of Education budgets and spends approximately \$65,000.00 to support its operation and activities required to discharge our legal responsibilities and to conduct meetings, attend meetings and conferences, and develop policies for the School District. This amount is slightly more than 0.1% of the overall District budget of approximately \$52,000,000.00 per year.

Major categories of expenses include:

Policy services and consulting: One of the most important responsibilities of the BoE is to develop policies which govern how the district is run. HF-L has two main areas of spending for this purpose, first to subscribe to BOCES Policy Service which provides basic templates for common school policies, and second to retain a consultant to review those templates, help us tailor them specifically for HF-L, and to advise us regarding education law and the applicability/necessity of various policies.

Association membership fees: The HF-L Board of Education maintains memberships in the New York State School Board Association (NYSSBA), the Monroe County School Board Association (MCSBA), and the Genesee Valley School Board (GVSBI). These memberships allow us to participate, along with other school districts in our area and statewide, in required training, meetings to learn about current issues and best practices in education, and to work with the State Education Department, our Legislators, and the Governor's office on issues related to state laws, rules, and funding for our schools.

Meeting expenses (food service): Since School Board members and Program Budget Advisory Council members are volunteers who contribute their time to support our students, when meetings are scheduled at normal meal times (Board Committee and Budget Study meetings usually start at 6:00 pm and MCSBA Committee meetings are at lunch hour) such that members must travel directly from work to the meeting, it's our practice to provide meals during those meetings. In addition, the Board schedules an annual day-long "retreat" meeting to work on developing each year's plan and priorities for HF-L and meals are provided for the day of the retreat.

Software Tools: The Board uses (since 2016) a package called "BoardDocs" to develop, transmit, and house all the documentation related to Board business. This package allows all documents to be efficiently provided to all Board members for review prior to and reference during meetings and to provide public access to meeting materials and minutes as required by law. There is a cost associated with the licensing and hosting of BoardDocs.

Conference registration/travel: Each year 3-5 members of the HF-L BoE attend the NYSSBA annual convention which is held on a rotating basis in various cities in NY state (recent conventions have been in Buffalo, Rochester, New York City, and Lake Placid). This conference affords our Board members opportunities to receive training, to confer with Board members from all over NY regarding programs, tools, and best practices, and to hear from the NY Commissioner of Education and other subject matter experts. The conference is typically 2-3 days long depending on the training needed. There is typically a registration fee associated with the conference and Board members are reimbursed for their expenses for travel, meals, and lodging when they attend. On rare occasions the Board may also elect to send one or more representatives to other important conferences or meetings when approved by Board action.

Board Member training: Board members are legally required by New York State to obtain specific training. Often this training is offered by MCSBA, GVSBI, or other school board associations for a small fee.

As an example of the typical spending on the categories above, in 2016-2017, the HF-L Board of Education spending was as follows:

Policy services and consulting:	\$30,949.00
Association membership fees:	\$21,617.37
Meeting expenses (food service):	\$4,873.30
Software Tools:	\$3,885.42
Conference registration/travel:	\$3,765.64
Board Member training:	\$99.00
Total 2016-2017 expenditures:	\$65,189.93